



Agenda Commentary

Item Title/ Subject: State of Oklahoma Office of Homeland Security

Staff Source: D.E. Crabtree, Chief of Police, Director of Public Safety, Emergency Manager Director.

History/Background Information: Homeland Security contacted my office and advised that the City of Clinton Police Department was selected to be one of 25 agencies from the state to receive this grant. The equipment is a hand held thermal imaging device (color enhanced).

Price/ Budgeted: \$ 4914.00 no matching funds

Recommendation: That the grant, and the proposed equipment be accepted.

KIM EDD CARTER
DIRECTOR



MARY FALLIN
GOVERNOR

STATE OF OKLAHOMA
OFFICE OF HOMELAND SECURITY

TO: City of Clinton
Steve Hewitt, City Manager
FROM: Kim Edd Carter, Director *KEC*
DATE: June 24, 2013
RE: Oklahoma Office of Homeland Security 2010 Homeland Security Grant Program;
Thermal Imager Project; # 260.204

Your agency has been selected to receive \$4,914.00, (the "Proposed Award"), pursuant to the Oklahoma Office of Homeland Security ("OKOHS") fiscal year 2010 Homeland Security Grant Program (the "2010 Program"). Among other initiatives, the 2009 Program provides this funding for the purchase of Thermal Imager.

In order to facilitate the expeditious acquisition of the Thermal imager (the "Equipment"), the City of Clinton hereby assigns the \$4,914.00 to the State of Oklahoma, specifically the Oklahoma Department of Public Safety ("DPS") and OKOHS, to purchase the Equipment, which will be delivered and titled directly to the City of Clinton. We agree to accept title to the Equipment and acknowledge that use of the Equipment is subject to the terms and conditions of the 2010 Program, including but not limited to the requirement to maintain an accurate inventory of the Equipment.

The 2010 Program is a federally funded grant using money provided to the State of Oklahoma as a part of the FY 2010 (FEMA/DHS) Homeland Security Grant Program. Like previous FEMA/DHS/OKOHS grant programs, the 2010 Program is a reimbursement grant. The process requires the following actions (Note 2-5 apply to DPS):

- (1) Acceptance of the terms and conditions of the 2010 Program including but not limited to those noted on the attached *Schedule "1"*;
- (2) Submission of a Budget Detail Worksheet ("BDW") to OKOHS with a list of estimated costs of specific allowable items;
- (3) Receipt of an approval letter from OKOHS with a schedule of approved items. You must have this **OKOHS APPROVAL LETTER IN HAND PRIOR TO EXPENDING FUNDS**;
- (4) After your receipt of the OKOHS Approval Letter, you may purchase approved items in an amount not to exceed the amount of the Proposed Award; and
- (5) Upon receipt of the purchased items, you may submit a Reimbursement Request Form with copies of the associated invoices to OKOHS. (Copies of the Reimbursement Request Form and the BDW are available on the OKOHS website at www.homelandsecurity.ok.gov).

Reimbursement checks are generally mailed to sub grantees by OKOHS within 30 days of receipt of the signed Reimbursement Request Form and associated invoices. If this process will cause a significant hardship, please contact OKOHS for further guidance.

If your organization is willing to accept the Proposed Award subject to all the terms and conditions of the 2010 Program, please so indicate by: (1) affixing the signature of the appropriate chief executive officer (i.e. the chair of the county commissioners, the mayor, the agency director, or the city manager) in the space provided below; and (2) returning an original fully executed copy of this letter and each document listed on Schedule "7" (each of which is included with this award packet) to OKOHS **ON OR BEFORE July 12, 2013** Post Office Box 11415, Oklahoma City, Oklahoma 73136.0415.

Should you have questions or need additional assistance contact Robbie Foster at 405-425-7510 or by e-mail at rfoster@dps.state.ok.us or Christina Neidel at 405-425-7591 or by email at cneidel@dps.state.ok.us.

Thank you for your willingness to participate in this important initiative. We appreciate your efforts to protect our citizens and we look forward to working with you.

Agreed and accepted this ___ day of _____ 2013:

Government/Agency Name: _____

Signature: _____

Printed Name: _____

Title: _____



Oklahoma Office of
Homeland Security

Prevent, Protect, Prepare

P.O. Box 11415
Oklahoma City, OK 73136
(405) 425-7296 Office (405) 425-7295 Fax
www.homelandsecurity.ok.gov

SUB-GRANTEE AWARD

Sub-grantee – Required for Reimbursement FEI# 736005149 DUNS # 082479700		Original Award Amount \$4,914.00	
City of Clinton Steve Hewitt, City Manager 415 W. Gary Blvd Clinton, OK 73601		Award Number #260.204	
		Award Effective Date 9/17/2010	
		Project Period 8/1/2010 – 7/31/2013	
Project Title/IJ Homeland Security Grant Program Thermal Imager Project /IJ 6		CFDA 97.073 (OKOHS # 97.073 - 4500)	
Applicable Funds Homeland Security Grant Program FY 2010 (SHSP - Local)	Region 1	County Custer	
Method of Payment: This is a Reimbursement Grant.		Is Sub-Grantee NIMS Compliant? (Please Check One) YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Agency/Jurisdiction Chief Executive Officer Information-Primary Authorized Official City or County Official (Mayor, City Manager, County Commissioner)		Project Contact/ Secondary Authorized Official (If Applicable)	
Title of Primary Authorized Official City Manager		Title of Secondary Authorized Official Police Chief	
Name Steve Hewitt		Name David Crabtree	
Telephone 580-323-0261	Fax 580-323-0346	Telephone 580-323-2323	Fax 580-323-7890
Email citymanager@clintonokla.org		Email dcrabtree@clintonokla.org	
Signature of Primary Authorized Official: (Required) _____ Date _____		Signature of Secondary Authorized Official: (Required) _____ Date _____	
The Primary Authorized Official certifies: <ul style="list-style-type: none"> • Legal authorization to accept grants on behalf of the named governmental entity. • Proposed project can be completed by July 31, 2013 • Sub-Grantee will comply with all laws, regulations, statutes, assurances, certifications, and other requirements referenced in Schedules A, B and C (if applicable) and Schedules 1-6 each of which is attached hereto. • All submitted data is true and correct to the best of signatory's knowledge. 			
Special Conditions			
OKOHS Approving Official Kim Edd Carter Director		OKOHS Contact Information Oklahoma Office of Homeland Security P.O. Box 11415 Oklahoma City, OK 73136-0415	
Signature of OKOHS Approving Official 		Telephone (405) 425-7296	Fax (405) 425-7295