

MINUTES OF THE PUBLIC WORKS AUTHORITY MEETING, JUNE 18, 2013

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, June 18, 2013 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on June 14, 2013.

Chairman Adams called the meeting to order with the following present:

CHAIRMAN: Seth Adams

TRUSTEES: Jason Hulin, Don Rodolph, Lucas Martinez, Wheeler Lowry

CITY MANAGER: Steve Hewitt

CITY CLERK: Lisa Anders

CITY TREASURER: Debra Blanchard

DEPUTY CLERK: Absent

CITY ATTORNEY: Ryan Meacham

NEWS MEDIA: Gerald Green and Mike Smith

OTHERS: Stephen Jones, Kris Wermey, Randy Carpenter, Gene McCullough, Julie Menge, Norman Vincent, Victor Martin, Jeremy Brush, Rod Serfoss others.

Rod Serfoss opened the meeting with prayer and Trustee Wheeler Lowry led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

- a. Consider approval of minutes of June 4, 2013

Moved by Trustee Hulin and seconded by Trustee Lowry that Consent Agenda Item No. 3(a) be approved.

Chairman put the motion to a roll call vote:

Aye: Hulin, Lowry, Martinez, Rodolph, Adams

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4. ACTION ITEMS

4A. CONSIDER APPROVING THE PROPOSED FISCAL YEAR 2013-2014 BUDGET BEGINNING JULY 1, 2013 AND ENDING JUNE 30, 2014

Motion was made by Trustee Lowry and seconded by Trustee Martinez to approve the proposed Fiscal Year 2013-2014 budget beginning July 1, 2013 and ending June 30, 2014 as presented.

Chairman put the motion to a roll call vote:

Aye: Lowry, Martinez, Rodolph, Hulin, Adams

Nay: None

Chairman declared the motion carried.

4B. PRESENT AND CONSIDER POTENTIAL NEW WATER TREATMENT PLANT BY PEC ENGINEERS

City Manager Steve Hewitt introduced Mike Kyser and Ethan Edwards of PEC Engineers who reviewed a presentation regarding a new water treatment plant for the City of Clinton. They reviewed the existing water sources, possible solutions, reasons for design and options for the future.

City Manager Steve Hewitt said the potential plant recommended is for a 4 million gallon plant but could start with a 1 million gallon plant to allow for future growth.

Ethan Edward said that three water wells would be needed for a 1 million gallon plant, 6 wells would be needed for a 2 million gallon plant and 12 wells would be needed for a 4 million gallon plant.

City Manager Hewitt asked how much acreage would be needed for a water treatment plant facility.

Edward said it would depend on the waste treatment for the plant.

Mr. Kyser said that DEQ would have to be consulted regarding the need for a lagoon so an estimate on acreage would only be a guess.

City Manager Hewitt asked if it would be an advantage for the plant to be near the community.

Mr. Kyser said it is cheaper to lay water line than sewer lines and the site of the plant is critical. He said that DEQ would affect the time schedule for a project like this. He said after consulting with DEQ, details regarding the 3 options of technology could be determined.

Trustee Rodolph asked about a breakdown of the balance of the cost of the plant. He said that some quality testing of water has already been completed.

Mr. Edwards said the capital costs have been included in this report but the operational and maintenance costs are not included. He said the life expectancy of the plant would be 25 years to coincide with the financing.

Mr. Edwards said that a 1 million gallon plant would not provide the amount of water the City is in need of.

Mr. Kyser said the City would need to determine the size of plant after confirming water provided by Foss and Canute. He said this gives Clinton flexibility for different options. He said that blending water sources is common.

Mr. Edwards said that engineering cost runs about 8 ½%.

4C. DISCUSS AND CONSIDER POTENTIAL REFINANCING OF PUBLIC WORKS AUTHORITY LOAN

City Manager Steve Hewitt explained that the Oklahoma Water Resource Board has notified the City that they are refinancing their debt and passing the saving on to the cities with loans. He said that three options are being offered to the city for loans that expire in 2020. He said staff recommends keeping the original debt payment due to other capital costs and anticipated cost during the planning of the drought/water relief.

Motion was made by Trustee Rodolph and seconded by Trustee Lowry to follow staff recommendation and keep the original debt payment and reduce the length of the loan with the Oklahoma Water Resources Board.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Lowry, Hulin, Martinez, Adams
Nay: None

Chairman declared the motion carried.

4D. REQUEST AUTHORIZATION TO PROCEED WITH WASTE WATER TREATMENT PLANT CLARIFIER REHAB

City Manager Steve Hewitt introduced Severn Trent representative Jeremy Brush who explained that necessary improvements needed to extend the life of the clarifiers at the Wastewater Treatment Plant.

Jeremy Brush explained that quotes had been taken from various companies regarding the needed product and the labor for the repairs. He said the clarifiers need to be sandblasted and recoated every five years. He said by using the coating there is savings by only having to do one application over fifteen years instead of three.

City Manager Hewitt said due to the size of the project it would need to be bid unless the City purchased the bulk material and then have Scorpion Energy do the application. He said this would save money and extend the life of the clarifiers.

Trustee Hulin asked if this is the same company that is already doing the sandblasting.

City Manager Hewitt said the application per clarifier is \$39,999.70 and the bulk product is \$37,700.00 which would be two different items so no hard bids would be needed. Trustee Hulin asked about maintenance after the fifteen years.

Jeremy Brush said that the product would bond with the steel so only a touch up would be needed. He said this could last as long as twenty-five years.

Motion was made by Trustee Rodolph and seconded by Trustee Hulin to authorize the application to the clarifier in the amount of \$39,999.70 per the quotes received.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Hulin, Lowry, Martinez, Adams

Nay: None

Chairman declared the motion carried.

Motion was made by Trustee Hulin and seconded by Trustee Martinez to authorize the purchase of the bulk product for the clarifiers in the amount of \$37,700.00 per the quotes received.

Chairman put the motion to a roll call vote:

Aye: Hulin, Martinez, Rodolph, Lowry, Adams

Nay: None

Chairman declared the motion carried.

4E. CONSIDER AND DISCUSS THE PURCHASE OR APPRAISAL OF REAL PROPERTY INCLUDING AN EXECUTIVE SESSION AS AUTHORIZED BY 25 O.S. ss 307B(3)

Motion was made by Trustee Lowry and seconded by Trustee Martinez to enter into Executive Session to discuss the purchase or appraisal of real property.

Chairman put the motion to a roll call vote:

Aye: Lowry, Martinez, Rodolph, Hulin, Adams

Nay: None

Chairman declared the motion carried.

Motion was made by Trustee Rodolph and seconded by Trustee Martinez to invite the City Manager in the Executive Session.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Martinez, Lowry, Hulin, Adams

Nay: None

Chairman declared the meeting in executive session at 6:25 P.M.

RECONVENE

Motion was made by Trustee Hulin and seconded by Trustee Rodolph to enter into regular session.

Chairman put the motion to a roll call vote:

Aye: Hulin, Rodolph, Lowry, Martinez, Adams

Nay: None

Chairman declared the meeting in regular session at 7:00 p.m.

Chairman Adams reported no action taken.

AGENDA ITEM NO .5: TRUSTEE REPORT

Trustee Hulin asked if sewer service has been completed for TAS Trucking and Marcus Wright.

City Manager Hewitt said the project should be completed tomorrow.

Trustee Hulin asked about water running down Glenn Smith Road.

City Manager Hewitt said the flushing program is ongoing to reduce the high iron in that area. He explained that several different programs are being reviewed and once the plans are returned from DEQ a different approach will be taken.

AGENDA ITEM NO. 6: CITY MANAGER'S REPORT

None

AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Trustee Hulin and seconded by Trustee Lowry that the meeting adjourn.

Chairman put the motion to a roll call vote:

Aye: Hulin, Lowry, Martinez, Rodolph, Adams

Nay: None

Chairman declared the meeting adjourned at 7:05 pm.