

**MINUTES OF THE PUBLIC WORKS AUTHORITY MEETING, MAY 21, 2013**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, May 21, 2013 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on May 17, 2013.

Chairman Adams called the meeting to order with the following present:

**CHAIRMAN:** Seth Adams

**TRUSTEES:** Jason Hulin, Don Rodolph, Lucas Martinez, Wheeler Lowry

**CITY MANAGER:** Steve Hewitt

**CITY CLERK:** Lisa Anders

**CITY TREASURER:** Debra Blanchard

**DEPUTY CLERK:** Absent

**CITY ATTORNEY:** Ryan Meacham

**NEWS MEDIA:** Gerald Green and Mike Smith

**OTHERS:** Stephen Jones, Kris Wermey, Randy Carpenter, Gene McCullough, Julie Menge, Conan Wilson, Thomas & Carolyn Knisley, Clyde Morgan, Arnold & Lori Adams, Norman Vincent, Elizabeth Schumacher, Leroy Livesey, Corry Pruitt, Danny George, Dennis Baxter, Jason Jones others.

Roland Youngberg of the First United Methodist Church opened the meeting with prayer and Trustee Wheeler Lowry led the Pledge of Allegiance.

**AGENDA ITEM NO. 3: CONSENT AGENDA**

- a. Consider approval of minutes of May 7, 2013

Moved by Trustee Hulin and seconded by Trustee Martinez that Consent Agenda Item No. 3(a) be approved.

Chairman put the motion to a roll call vote:

Aye: Hulin, Martinez, Rodolph, Lowry, Adams

Nay: None

Chairman declared the motion carried.

**AGENDA ITEM NO. 4. ACTION ITEMS**

**4A. PRESENTATION AND DISCUSSION REGARDING WATER AND SEWER RATES**

City Manager Steve Hewitt explained that a review has been conducted regarding the structure of the sewer rates and the charge of 60% of water usage. He said over the past few years the sewer funds has been built up to \$942,000 and these funds will be used for the capital improvement for the clarifiers.

He also explained that there is an ordinance regarding sewer rates that states the sewer surcharge is \$2.00. The surcharge rate has been amended through the budget process over the years and a cap of \$25.00 was implemented. He said an ordinance will be brought back to the Authority to amend the surcharge policy.

City Treasurer Debra Blanchard reviewed proposals regarding water/sewer rates and stated that users of the following gallons would have the following increases:

5,000 gallons would have a \$1.50 per month increase  
9,000 gallons would have a \$2.69 per month increase  
20,000 gallons would have a \$8.32 per month increase

City Manager Steve Hewitt said staff does not recommend a sewer adjustment because cost for infrastructure repairs need to be covered.

Trustee Hulin asked if the majority of customers reach the maximum cap of \$25.00.

City Manager Hewitt said the majority of households are in the 9,000 gallon range and reach the maximum cap of \$25.00 so there would not be much savings to the customer. He also commented that we have an aging infrastructure with water cost increasing. He said that in the past the revenue from water would cover the sewer costs. He said the Wastewater Treatment Plant is also in need of repairs and those costs do not go away.

Trustee Rodolph said if most customers are in the 9,000 gallon range, he recommended the proposal "E" since it would not affect the customers with lower usage.

City Manager Hewitt said proposal "E" would be an increase to cover cost but would be a minimal increase for the fixed income customers.

City Manager Hewitt said he would bring back an ordinance for the rate increases and these numbers will be factored into the 2013-2014 budget.

Trustee Martinez asked if the rate increase is necessary with the agreement with Canute in process and if so, would these increases be enough.

City Manager Hewitt said he was not sure. He said if the numbers that have been presented do no change things will be fine but if the numbers change there could be a potential for another increase. He said it won't be known until the plant construction is complete.

Trustee Rodolph said he is hoping that an increase will not be needed because of the extra payments the City is currently making to Foss for additional water should not be necessary when Canute water is available.

Treasurer Debra Blanchard said there are currently between 900-1000 customers that use less than 2,000 gallon of water per month. She said there are 1700-1800 customers using from 4,000 to 10,000 gallons of water per month and 171 customers that use from 11,000 to 14,000 gallons per month. She said 243 customers use 14,000 to 50,000 gallons of water per month.

City Manager Steve Hewitt said that the upper 10% of water users use 90% of the residential water.

**4B. CONSIDER ADDITIONAL BUDGET QUESTIONS OR COMMENTS**

City Manager Steve Hewitt asked for additional budget questions or comments.

There were no questions or comments.

**4C. REQUEST AUTHORIZATION TO PURCHASE VACUUM EXCAVATOR**

City Manager Steve Hewitt said this is a capital purchase that is included in the budget.

Public Works Director Stephen Jones said this piece of equipment would help in water and sewer lines and reduces the chances for cutting lines. He said \$50,000 had been included in the budget and two quotes have been received for the vacuum excavator under state contract pricing. Staff recommends the Vactron LP "Mini" 30DT Vacuum Excavator for \$39,448.60. He said this is the same piece of equipment that Gary Igo uses.

Motion was made by Trustee Hulin and seconded by Trustee Rodolph to follow staff recommendation and authorize the purchase of the vacuum excavator from Vermeer for the state contract price of \$39,448.60.

Chairman put the motion to a roll call vote:

Aye: Hulin, Rodolph, Lowry, Martinez, Adams  
Nay: None

Chairman declared the motion carried.

**AGENDA ITEM NO .5: TRUSTEE REPORT**

None

**AGENDA ITEM NO. 6: CITY MANAGER'S REPORT**

City Manager Steve Hewitt reported that the water restrictions will be implemented effective June 1 with the old and even address watering program. He said this would allow the city to get through the hot season. He said that Foss can only produce so much water each day. The restrictions will be in place from June 1 until October 1<sup>st</sup>.

City Manager Hewitt said there is a meeting next week with the Foss engineer to make a presentation regarding the Foss Plant. He said that Clinton is a 48% owner of the facility. He said he would continue to work with Canute and DEQ regarding the size of the Canute plant.

Trustee Lowry asked about the progress on the Commerce sewer line.

Public Works Director Stephen Jones said work should begin next week.

**AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION**

Norman Vincent said that the water conditions are unable in Lincoln Addition. She said three fire hydrants are not operable and the water is brown. She said that water bills are not consistent. She questioned water meters even being read.

City Manager Steve Hewitt asked Ms. Vincent to give the Public Works Director the information regarding the hydrants and this would be looked into.

**AGENDA ITEM NO. 8: ADJOURNMENT**

Moved by Trustee Hulin and seconded by Trustee Lowry that the meeting adjourn.

Chairman put the motion to a roll call vote:

Aye: Hulin, Lowry, Martinez, Rodolph, Adams

Nay: None

Chairman declared the meeting adjourned at 6:00 pm.