

**MINUTES OF CLINTON PUBLIC WORKS AUTHORITY MEETING
MARCH 4, 2014**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, March 4, 2014, at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on February 28, 2014.

Chairman Seth Adams called the meeting to order with the following present;

MAYOR: Seth Adams

COUNCIL: Don Rodolph, Wheeler Lowry, Jason Hulin, Mustafa Sami

CITY MANAGER: Steve Hewitt

CITY CLERK: Lisa Anders

CITY TREASURER: Debra Blanchard

CITY ATTORNEY: Ryan Meacham

NEWS MEDIA: Gerald Green

OTHERS: Randy Carpenter, Kris Wermey, Gene McCullough, Curtis Maloy, Stephen Jones, Conan Wilson, Julie Menge, Narci Smith, Jeremy Brush, Toby Anders, Kent Miller, Cheryl McCullers, Tina Challis, Bret Matlock, Donald Webb, Bobby Richardson, Mike Scott, Monty Proffit, Mike Abramson, Kalan Merrill, Jerry Douglas, Cheryl Lowry, Greg Adams, Keaton Modi, Jim Roberts, Mike Kyser, Kim and Gunner Hewitt, Elisa Sanders, Danny George, Chris & Maribel Brinkley and others.

Dan Day of the Ministerial Alliance opened the meeting with prayer and Trustee Lowry led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

- A. Minutes of Regular Meeting of February 18, 2014
- B. Consider claims

Moved by Trustee Hulin and seconded by Trustee Rodolph that Consent Agenda Item No. 3 (a-b) be approved.

Chairman put the motion to a roll call vote:

Aye: Hulin, Rodolph, Lowry, Sami, Adams

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. CONSIDER LONG TERM WATER PLAN

City Manager Steve introduced Jim Roberts and Mike Kyser of Professional Engineering Consultants.

Jim Roberts said the golf course well pump test have been completed and with pleasant results. He said a step draw down test resulted in 600 gallon per minute. He said it is capable of between 600 to 625 gallons per minute. He recommended twinning the wells since the purposes for irrigation and public water supply are different.

Trustee Lowry asked why the twenty-four hour test was not conducted.

Mr. Roberts said the purpose of the twenty-four hour test was to determine stabilization and they were able to see stabilization before that point. He explained that stabilization means as much water is pumped as is being supplied. He said they were able to use the city's existing pump and this saved some money. He said there is no way they could have known this until conducting the test and they did not have to cut the column pipe. He said there was a delay in scheduling due to weather, the holidays and Lane's schedule.

Roberts said there is room for two more wells on the north end of the golf course. He said that the Oklahoma Water Resource Board determines the spacing of wells to be 660 feet apart. The proposed wells would be 745 feet apart. He estimated that three wells could result in 1.7 to 2.6 million gallons per day.

Roberts suggested moving forward to geoprobe the test wells to see the profile and use this information to compare to the north end of hole #11. He said this would require about 1 ½ days work in the field and do the second test well for samples. The next step would be to pump test and get the radius of influence and water quality. He said this information would also be used in the design of a water treatment facility.

Jeremy Brush of Severn Trent said he has test results on the well.

Mike Kyser said PEC would like information on a fresh well to make sure information is current. He said the geoprobe test would be necessary.

City Manager Steve Hewitt said he plans to bring the OSIDA agreement to the next Authority meeting. He said it has been discussed the potential of 240 gallons per minute at a rate of \$.10 per 1,000 gallons.

City Manager Hewitt said he, Danny George and Jeremy Brush met with the Department of Environmental Quality and Oklahoma Water Resource Board. They were told that the water can't be put in the lake but could be sent directly to the treatment plant. He said a variance could be applied for a polypipe until a permanent pipe line could be constructed. He said an engineering report would also be required for this.

Trustee Rodolph requested that DEQ put these requirements in writing.

City Manager Hewitt reported that during the meeting recycling of wastewater was also discussed. He said this would also require an engineering report.

City Manager Hewitt confirmed there are two wells at Burns Flat that water could be pumped to Clinton Lake but the permit is for the treatment plant and not for storage into the lake.

Trustee Sami asked if the engineering report would include dollar amounts.

City Manager Steve Hewitt said the agreement would include an understanding of what would be provided, what test would be performed, and can include a breakdown of the charges.

Trustee Hulin asked if another engineering firm could be utilized to speed up the process.

City Manager Hewitt said he does not have a problem with speeding up the process.

4B. CONSIDER COMMITMENT LETTER REGARDING RATES AND USAGE WITH FOSS MASTER CONSERVANCY DISTRICT

City Manager Steve Hewitt said the letter presented is confirmation of a commitment to Foss Master Conservancy District for the purchase of overage at a rate of \$2.90. This letter is to purchase 100% of commitment. Foss Board Chairman David Berrong asked for Public Works Authority action on the commitment.

Trustee Sami asked for confirmation that this commits the Authority to purchase overage.

City Manager Steve Hewitt said this is an adjustment to rates at the time. He said that this is a commitment and not a contract. He also reported that this will be reevaluated in six month.

Trustee Rodolph said they could increase the rates again in six months.

Motion was made by Trustee Sami and seconded by Trustee Rodolph to confirm that commitment letter regarding rates and usage with Foss Master Conservancy District.

Chairman put the motion to a roll call vote:

Aye: Sami, Rodolph, Lowry, Hulin, Adams

Nay: None

Chairman declared the motion carried.

4C. CONSIDER RESOLUTION NO. PW14-01 REGARDING ADJUSTMENT OF WATER RATES

City Manager Steve Hewitt said with the rate increase from Foss and the continuance of increased Capital Improvement costs, staff recommends a 20% increase across the board with the curve in rates currently in place.

City Treasurer Debra Blanchard gave a review of the expenses and reserve of the Water and Wastewater budgets. She reported on encumbered expenses for tank maintenance, treatment of discolored water, water line breaks, debt service and maintenance. She said the reserve balance for the water department is down to \$600,000 and the wastewater department is down to \$500,000.

Trustee Sami asked if there are any mandates regarding balances of reserve.

City Manager Hewitt said there are no mandates regarding reserve but it is recommended to be in the 40-50% range.

Trustee Lowry asked if Clinton's rates could be compared to other communities.

City Manager Hewitt said comparisons are available and that other communities have also seen major increases in rates primarily due to the drought.

Motion was made by Trustee Sami and seconded by Trustee Lowry to approve Resolution No. (W1401 regarding adjustments of water rates.

Chairman put the motion to a roll call vote:

Aye: Sami, Lowry, Rodolph, Hulin, Adams

Nay: None

Chairman declared the motion carried.

4D. CONSIDER CONTRACT WITH PEC ENGINEERING REGARDING DEPARTMENT OF ENVIRONMENTAL QUALITY APPROVED ENGINEERING REPORT FOR WATER TREATMENT PLANT CHEMICAL ROOM

City Manager Steve Hewitt reported that he had a meeting with Department of Environmental Quality to discuss the chemical room at the Water Treatment Plant. PEC has presented a contract for a review of the facility regarding potential rehab of the chemical room or construction of a new facility.

Trustee Rodolph asked if the letter along cost \$30,000 with no plans included.

Mike Kyser, representative of PEC said the cost is for the comparison of the cost of rehab of the existing room or construction of a new facility. He said this will give comparisons and options. If the City wishes to go straight to the construction of a new facility, this step can be skipped. He said any updates to the existing facility must be at current code level.

Jeremy Brush said he has had conversations with DEQ regarding the chemical room but he has no written correspondence.

City Manager Steve Hewitt said that the \$499,000 from Altivia for damages and additional funds from the City's insurance carrier, Oklahoma Municipal Assurance Group, will be available for the project.

Trustee Rodolph said he would prefer to wait on the evaluation until confirmation from DEQ is received.

Kyser said the code issues have to do with the fact the room is not sealed off from the water plant. If it is rebuilt, it must be brought into compliance with current code.

Trustee Hulin asked if prior to PEC, if the previous engineer, Garver Engineering had worked on the damage assessment.

City Manager Hewitt said Garver had completed an early evaluation. He said that OMAG hired PEC because the report from Garver was not in depth.

Kyser said once a recommendation has been confirmed regarding construction or use of existing facility, the engineer report will be prepared.

Motion was made by Trustee Sami and seconded by Trustee Rodolph to approve the contract with PEC Engineering regarding Department of Environmental Quality approved engineering report for the Water Treatment Plant Chemical Room.

Chairman put the motion to a roll call vote:

Aye: Sami, Rodolph, Lowry, Hulin, Adams

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 5 TRUSTEE REPORT

Trustee Rodolph asked for written communication from Department of Environmental Quality for justification on these projects.

City Manager Steve Hewitt said he would request documentation regarding the wells and the chemical room recommendation from DEQ.

AGENDA ITEM NO. 6: MANAGER'S REPORT

City Manager Steve Hewitt reported that during the lawsuit with Altivia a breakdown of the damages to the Water Treatment Plant were provided. He said he would ask Jeremy Brush of Severn Trent to provide a list of repairs that could be done in-house and a list of repairs that would have to be outsourced.

AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Trustee Hulin and seconded by Trustee Sami to adjourn the meeting.

Chairman put the motion to a roll call vote:

Aye: Hulin, Sami, Rodolph, Lowry, Adams

Nay: None

Chairman declared the meeting adjourned at 6:35 p.m.

RESOLUTION NO. PW14-01

**RESOLUTION ADJUSTING THE WATER RATES OF
THE CITY OF CLINTON**

WHEREAS the City of Clinton Public Works Authority must continue to rely solely on Foss Reservoir as the sole source of water;

WHEREAS it is necessary for the City of Clinton to increase water rates, to make up for the increased costs of purchasing water from Foss Master Conservancy District .

NOW THEREFORE, be it resolved by the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma:

The rates charged for water shall be as follows:

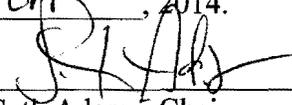
INSIDE CITY LIMITS

Consumption Range						
Base Rate	2,001-4,000	4,001-14,000	14,001-100,000	100,001-500,000	500,001-UP	Arapaho
\$15.96/ 2,000 gallons	\$4.92/ 1,000 gallons	\$5.34/ 1,000 gallons	\$6.36/ 1,000 gallons	\$5.88/ 1,000 gallons	\$5.28/ 1,000 gallons	\$6.36/ 1,000 gallons

OUTSIDE CITY LIMITS

Consumption Range					
Base Rate	2,001-4,000	4,001-14,000	14,001-100,000	100,001-500,000	500,001-UP
\$23.94/ 2,000 gallons	\$7.38/ 1,000 gallons	\$8.01/ 1,000 gallons	\$9.54/ 1,000 gallons	\$8.82/ 1,000 gallons	\$7.92/ 1,000 gallons

Passed and approved this 4 day of March, 2014.



Seth Adams, Chairman

ATTEST:



Lisa Anders, Secretary