

**MINUTES OF AIRPORT AUTHORITY MEETING
JULY 18, 2017**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Airport Authority City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, July 18, 2017, at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on July 14, 2017.

Chairman David Berrong called the meeting to order with the following present;

CHAIRMAN: David Berrong

TRUSTEES: Don Rodolph, Chuy Rosales, Bobby Stewart, Jason Hulin

CITY MANAGER: Mark Skiles

CITY CLERK: Lisa Anders

CITY TREASURER: Absent

CITY ATTORNEY: Ryan Meacham

NEWS MEDIA: Gerald Green and Mike Smith

OTHERS: Gene McCullough, David Crabtree, Donald Webb, Lonnie Teel, Julie Burden, Joe Hatcher, Tracy Yoder, Judy Stewart, Mary Helen Jones, Matthew Blakeburn, Max McKinsey and others.

Lonnie Webb of the Cumberland Presbyterian Church opened the meeting with prayer and Trustee Bobby Stewart led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of July 6, 2017

Moved by Trustee Hulin and seconded Trustee Rosales that Consent Agenda Item No. 3 (a) be approved.

Chairman put the motion to a roll call vote:

Aye: Hulin, Rosales, Rodolph, Stewart, Berrong

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. CONSIDER AND TAKE ACTION ON BIDS FOR CLINTON REGIONAL AIRPORT JET FUEL TANK AND ACCESS ROAD

Fixed Base Operator Tracy Yoder explained that Clinton Regional Airport is the first to receive a federal grant for a fuel system in Oklahoma. She said currently the airport uses a truck for storage of the fuel and we are only capable of taking partial loads so this system will make Clinton more competitive in pricing. She reported that currently our average sale of jet fuel is 1,000/ gal per month.

City Manager Skiles said the project was bid on July 12, 2017 with three bids submitted. CEC reviewed the bids and has submitted a letter of recommendation for Circle S Paving in the amount of \$280,939.00.

Motion was made by Trustee Rodolph and seconded by Trustee Rosales to confirm the recommendation of awarding the bid to Circle S Paving in the amount of \$280.939.00.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Rosales, Hulin, Stewart, Berrong
Nay: None

Chairman declared the motion carried.

4B. CONSIDER RESOLUTION NO. AA17-01 REGARDING JET FUEL TANK AND ACCESS ROAD

City Manager Mark Skiles explained that the FAA grant applications are completed after the project has been bid. After the bids have been accepted, the applications are submitted to FAA.

Motion was made by Trustee Rosales and seconded by Trustee Hulin to approve Resolution AA17-01 regarding the grant application for the jet a fuel system and access road.

Chairman put the motion to a roll call vote:

Aye: Rosales, Hulin, Rodolph, Stewart, Berrong
Nay: None

Chairman declared the motion carried.

4C. CONSIDER AND TAKE ACTION ON MINERAL LEASE OF CLINTON REGIONAL AIRPORT PROPERTY

Staff had advertised for the lease of minerals of approximately 456 acres of airport property. One bid was received.

Pro Mineral
3/16th & 1,050 per net mineral acre

Trustee Rodolph recommended signing the offer from Pro Mineral and returning in for the lease. He said this money will go to the Airport Authority.

Motion was made by Trustee Hulin and seconded by Trustee Stewart to award the bid to Pro Mineral on the airport property mineral lease.

Chairman put the motion to a roll call vote:

Aye: Hulin, Stewart, Rodolph, Rosales, Berrong
Nay: None

Chairman declared the motion carried.

4D. CONSIDER AMENDMENT #4 TO CEC CORPORATION OWNER- ENGINEER AGREEMENT FOR AIRPORT IMPROVEMENTS

City Manager Skiles explained that the amendment to the CEC Corporation agreement is for the administration/inspection fees and material testing for the fuel farm and access road at Clinton Regional Airport.

Fixed Base Operator Tracy Yoder confirmed that the FAA grant is a 90/10 program.

Motion was made by Trustee Rodolph and seconded by Trustee Rosales to approve Amendment #4 to the CEC Corporation agreement for airport improvements.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Rosales, Hulin, Stewart, Berrong

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 5 TRUSTEES REPORT

Trustee Hulin asked why the practice of opening bids at Council meetings had changed.

City Manager Skiles said the bid openings are public meeting but by doing so during the day, it allows staff more time to review the bids before making a recommendation. He said this is a more efficient use of time and speeds up the process.

AGENDA ITEM NO. 6: CITY MANAGER'S REPORT

None

AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Trustee Rosales and seconded by Trustee Hulin to adjourn the meeting.

Chairman put the motion to a roll call vote:

Aye: Rosales, Hulin, Stewart, Rodolph, Berrong

Nay: None

Chairman declared the meeting adjourned at 5:45 p. m.